

EL DORADO UNION HIGH SCHOOL DISTRICT

**BOARD OF TRUSTEES**

REGULAR BOARD MEETING

**AGENDA – June 13, 2017**

**(8:45)**

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**A. INTRODUCTORY ITEMS**

- 5:30 1. **Call to order** at 5:30 p.m., **El Dorado Union High School District**, Boardroom, 4675 Missouri Flat Road, Placerville, CA 95667.

*The Board will hear from anyone regarding items listed on the agenda for closed session and then adjourn this portion of Open Session and enter into Closed Session in the **Superintendent's Office** to discuss the items listed on the agenda for closed session. (GC 54957.7, 54954.5)*

- a. Discuss hearing panel recommendations regarding possible orders to expel two students. (Attachments)\*
- b. Consider approval of one Stipulated Expulsion Agreement. (Attachments)\*
- c. Consider one student petition for readmission into El Dorado Union High School District. (Attachments)\*
- d. Discuss actions for certificated and classified personnel listed in the consent agenda related to personnel action. (GC 54954.5, 54957)
- e. Pursuant to Government Code Section 54956.9: Conference with Legal Counsel – Potential litigation – One (1) Case.
- f. Conference with labor negotiators (agency negotiators for the Board are Asst. Superintendent Tony DeVille, and Assoc. Superintendent Baldev Johal) to discuss with the Board represented employees: Proposals from the CSEA regarding compensation package and other contract issues. (GC 54957.6)
- g. Review and discuss public employee performance evaluations and employment of the following district administrators pursuant to Government Code 54957: Assistant Superintendent - Educational Services, Assistant Superintendent – Human Resources, Assistant Superintendent - Student Services, Associate Superintendent - Business Services, and Director of Special Education/Section 504.
- h. Discuss the following public employee performance evaluation (GC Code 54957): Superintendent.

*\* Any action will be taken in public session during the Student Services section of the public portion of the board meeting. All appropriate actions will be taken to preserve the confidentiality and legal rights to privacy of the students. (EC 35146, 48918[c]).*

- 6:30 The Board will reconvene in **Open Session** at 6:30 p.m. in the **District Boardroom** for the PUBLIC PORTION of the meeting. (GC 54953[a], 54953.3, 54953.5, 54953.6, 54954)

*The length of time for this Board meeting is an estimate only and is dependent on the amount of time spent on each Board Agenda item. The time at which a specific Board Agenda item is presented can be approximated, however, Board items may be moved at the Board's discretion.*

2. Pledge of Allegiance
3. Attendance
4. Requests to Change the Agenda and Approval of Agenda
5. Consent Agenda

*Routine items below have been explained in the Board Packet. The administration has no further presentations unless board members have questions. If a board member wishes to discuss further any item on the Consent Agenda, the item may be removed and discussed under the appropriate section of the Agenda. The administration recommends the Board act to approve the recommendations below:*

- a. Approval of Minutes of May 9, 2017 Board Meeting.
- b. Approval of Commercial Warrants Report (copy for viewing available at District Office).
- c. Approval of Routine Certificated Personnel Action.
- d. Approval of Routine Classified Personnel Action.
- e. Approval/Ratification of Various Contracts 05/1/2017 – 5/30/17.
- f. Approval to Authorize Payment of Warrants and Employment of Staff in July; Authorize Supt or Designee to Sign Contract(s).
- g. Monthly Report of Developer Fees.
- h. Approval for Oak Ridge High School Junior Varsity and Freshman Football Teams to Participate in an Overnight Instructional Trip: JV and Frosh Football Team Building, Oak Ridge High School, El Dorado Hills, CA, June 16-17, 2017.
- i. Approval of Agreement to Provide Transportation Services for Pioneer Union School District for the Regular School year 2017-18.
- j. Approval of 2017-18 Carl D. Perkins Career and Technical Education Improvement Act of 2006 Application for 2017-18 Funding.
- k. Approval of Agreement with El Dorado County Office of Education for Contracted Services in 2017-18.
- l. Resolution Authorizing Budget Revisions and Transfers for Fiscal Year 2016-2017 and 2017-2018 School Year.
- m. Permission to Dispose of Obsolete/Unusable Furniture, Equipment, and Textbooks.
- n. Approval for Ponderosa High School Cheerleading Team to Participate in an Overnight Instructional Sport Trip: UCA Summer Cheer Camp, South Lake Tahoe, CA, June 19-22, 2017.
- o. Approval for El Dorado High School Natural Resources Students to Participate in an Overnight Instructional Trip: Watershed Education Summit (WES), King Fire Burn Area, Fresh Pond, CA, September 27-30, 2017.
- p. Approval for Ponderosa High School Speech and Debate Team to Participate in an Overnight Instructional Trip: National Speech and Debate Association Championship, North Birmingham, Alabama, June 18-24, 2017.

- q. Approval for Ponderosa High School Future Farmers of America (FFA) Officers to Participate in an Overnight Instructional Trip: FFA Officer Retreat, Davies Family INN, Placerville, CA, June 20-13, 2017.
- r. Approval for Ponderosa High School Associated Student Body (ASB) to Participate in an Overnight Instructional Trip: California Association of Directors of Activities (CADA) Leadership Camp, UC Santa Barbara, CA July 16-20, 2017.
- s. Approval for Ponderosa High School Natural Resources students to participate in an Overnight Instructional Trip: Watershed Education Summit (WES), King Fire Burn Area, Fresh Pond, CA, September 27-30, 2017.
- t. Approval for Ponderosa High School Future Farmers of America (FFA) Students to Participate in an Overnight Instructional Trip: Washington Leadership Conference, Washington, D.C., July 25-30, 2017.
- u. Approval for Oak Ridge High School teachers and administration, to attend the Annual Assessment Training Institute (ATI) Conference, Denver, CO, July 10-12, 2017.
- v. Approval for Oak Ridge High School AP US History Teacher, to Attend the Intermountain AP Summer Institute, Kaysville, UT, July 10-14, 2017.
- w. Approval of the 2017-18 Agriculture Career Technical Education Incentive Grant Applications for Funding – Ponderosa High School and Union Mine High School.

**B. RECOGNITION OF SPECIAL CONTRIBUTIONS AND ACHIEVEMENTS**

**C. ACKNOWLEDGMENT OF CORRESPONDENCE**

*Board member(s) wishing to schedule a discussion about any correspondence are asked to inform the Board President or Superintendent so that time can be made available on this agenda, or on another appropriate board meeting agenda.*

*Correspondence addressed to the Board will be responded to by the administration, as needed. However, if there are particular responses the Board wishes to stress, indicating those at this time would help the staff best represent those views.*

**D. INVITATION TO BARGAINING UNIT PRESIDENTS/DESIGNEES AND/OR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD (GC54954.3)**

*This item is placed on the agenda for the purpose of providing members of the public and Bargaining Unit representatives the opportunity to address the Board on any item of business that does not appear on the formal agenda.*

*Visitors wishing to speak to the Board about agenda items should request recognition from the Board President during the time that item will be discussed.*

*The Board reserves the right to establish a time limit on these discussions, or to refer them to the next regular meeting for further deliberation.*

*The procedures by which to address the Board are posted in the meeting.*

**E. SUPERINTENDENT'S COMMENTS**

**F. EDUCATIONAL SERVICES – ACTION/DISCUSSION ITEMS****1. The El Dorado Union High School District 2017-2018 Local Accountability Plan (LCAP) Public Hearing (15)**

The LCAP is an important component of the Local Control Funding Formula (LCFF). Under the LCFF, El Dorado Union High School District is required to prepare an LCAP, which describes how we intend to meet annual goals for all pupils, with specific activities to address state and local priorities identified pursuant to EC Section 52060(d). The governing board is required to adopt an LCAP on or before July 1, 2017.

EC Sections 52060 and 52066 specify that the LCAP must include a description of the annual goals to be achieved for each student group for each state priority. Goals must address each of the state priorities and any additional local priorities; however, one goal may address multiple priorities.

**Public Hearing: Local Control and Accountability Plan**

In order to fulfill requirements of Education Code 42127, 52062, this public hearing is held to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the Local Control Accountability Plan or the annual update. The proposed LCAP has been posted on the EDUHSD website.

The Administration recommends that the Board of Trustees:

1. Review the 2017-18 Local Control Accountability Plan;
2. Open a public hearing to receive and consider public comments regarding the 2017-2018 LCAP;
3. Close the public hearing; and
4. Accept for consideration information provided concerning the 2017-2018 LCAP.

**2. The El Dorado Union High School District Virtual Academy 2017-2018 Local Accountability Plan (LCAP) Public Hearing. (15)**

The LCAP is an important component of the Local Control Funding Formula (LCFF). Under the LCFF, El Dorado Union High School District is required to prepare an LCAP, which describes how we intend to meet annual goals for all pupils, with specific activities to address state and local priorities identified pursuant to EC Section 52060(d). The governing board is required to adopt an LCAP on or before July 1, 2017.

Charter schools, pursuant to Education Code sections 47605, 47605.5, and 47606.5, must describe goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities as applicable and any locally identified priorities. For charter schools, the inclusion and description of goals for state priorities in the LCAP may be modified to meet the grade levels served and the nature of the programs provided, including modifications to reflect only the statutory requirements explicitly applicable to charter schools in the Education Code.

**Public Hearing: Local Control and Accountability Plan**

In order to fulfill requirements of Education Code 42127, 52062, this public hearing is held to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the Local Control Accountability Plan or the annual update. The proposed LCAP has been posted on the EDUHSD website.

The Administration recommends that the Board of Trustees:

1. Review the EDUHSD-Virtual Academy 2017-18 Local Control Accountability Plan;
2. Open a public hearing to receive and consider public comments regarding the EDUHSD-Virtual Academy 2017-2018 LCAP;

3. Close the public hearing; and
4. Accept for consideration information provided concerning the EDUHSD-Virtual Academy 2017-2018 LCAP.

**G. BUSINESS SERVICES – ACTION/DISCUSSION ITEMS**

1. 2017-18 Budget Inspection and Public Hearing. (15)

Education Code requires that school districts hold a public hearing to receive and consider public comments regarding the 2017-18 Proposed Budget.

Each year in mid-May the Governor produces a revision to the state's proposed budget issued in January. Education Code section 42127(a)(2) requires that school districts adopt an annual budget no later than July 1st of each year. The first draft of our completed budget based on the May revision is attached for review and discussion. The May Revise budget information included in this budget document will be discussed.

The final budget will be submitted for approval at the June 27th Board meeting. Staff will be closely monitoring developments in Sacramento as well as other budget information as it comes in before producing the budget for approval.

The administration recommends that the Board of Trustees:

1. Review the 2017-18 Proposed Budget;
2. Open a public hearing to receive and consider public comments regarding the 2017-18 Proposed Budget;
3. Close the public hearing; and
4. Accept for consideration information provided concerning the 2017-18 Proposed Budget.

2. The Energy Advisor Firm ARC Alternatives was Selected as the District's Solar Energy Consultant. (15)

The district has been exploring cost saving opportunities with the exploration of solar energy programs to reduce expenditures. Currently the district spends \$1.5m annually in energy payments to PG&E. Staff believes that it is in the best interests of the district to hire a consultant to advise on the most cost effective approach utilizing a customized solar energy installation. Using an RFP process followed with interviews, the firm of ARC was selected. ARC will develop energy layouts and determine system sizes. With this information they will build economic models complete with cash flows and scenario analytics. Using this analysis, staff will prepare recommendations to the board for the next step in the process.

The administration recommends that the Board of Trustees approve the first phase of the energy analysis program.

**H. STUDENT SERVICES – ACTION/DISCUSSION ITEMS**

1. Consideration of Student Disciplinary Matters Relating to Expulsions and/or Readmissions.

**I. HUMAN RESOURCES – ACTION/DISCUSSION ITEMS**

1. Approval of Administrative Regulation 4319.3-36. (5)

The job description has been developed to reflect current job duties and responsibilities.

The Administration recommends that the Board of Trustees approve the administrative regulation described above for Human Resources Specialist, effective July 1, 2017.

2. Approval of Administrative Regulation 4319.3-17. (5)

The job description has been revised to reflect current job duties and responsibilities.

The Administration recommends that the Board of Trustees approve the administrative regulation described above for Nutrition Services Supervisor, effective July 1, 2017.

3. Resolution No. 2016/17-19 Reducing 0.50 Classified FTE. (5)

A particular kind of service within the classification of Attendance Clerk no longer meets the needs of the District. Due to the reduction of this particular kind of service, the Board is being asked to approve the attached resolution calling for the reduction within the Attendance Clerk classification. This reduction will not result in a layoff or displacement of a current employee.

The administration recommends that the Board of Trustees approve the resolution to reduce classified service within the Attendance Clerk classification effective June 14, 2017.

4. Approval of Additional Classified FTE Within the Secretary II Classification. (5)

In order to meet the increasing demands in a comprehensive school site office, additional clerical support is needed to assist in a variety of functions and relieve existing clerical staff. The Board is being asked to approve the addition of a 0.50 FTE, 10 Month, Secretary II. This recommendation is made concurrently with resolution 2016/17-19 reducing 0.50 FTE Attendance Clerk and will not impact the general fund.

The Administration recommends that the Board of Trustees approve the proposed increase as outlined within this agenda item.

5. Contract Of Employment For Assistant Superintendent - Educational Services, Assistant Superintendent – Human Resources, Assistant Superintendent - Student Services, Associate Superintendent - Business Services, and Director of Special Education/Section 504. (10)

At this regularly scheduled meeting, the contracts of employment for the Assistant Superintendent -Educational Services, Assistant Superintendent – Human Resources, Assistant Superintendent - Student Services, Associate Superintendent - Business Services and Director of Special Education/Section 504 must be ratified in an open session of the governing board.

Government Code 53262. (a) All contracts of employment with a superintendent, deputy superintendent, assistant superintendent, associate superintendent, community college president, community college deputy vice president, general manager, city manager, county administrator, or other similar chief administrative officer or chief executive officer of a local agency shall be ratified in an open session of the governing body which shall be reflected in the governing body's minutes. (b) Copies of any contracts of employment, as well as copies of the settlement agreements, shall be available to the public upon request.

Under the existing contract, and having received a satisfactory evaluation, the Assistant Superintendent - Educational Services, Assistant Superintendent - Human Resources, Assistant Superintendent - Student Services, Associate Superintendent - Business Services and Director of Special Education/Section 504 may receive an extension/renewal on their contracts of employment and, where applicable, may receive a contractually agreed upon step increase. The proposed contracts include formatting changes in order to provide consistency among all cabinet contracts, and include specifics related to the areas of Leave Benefits, Evaluation, and Indemnity.

	Contract Extension Through:	Step Increase Amount
Assistant Superintendent - Educational Services	June 30, 2019	\$0.00
Assistant Superintendent - Human Resources	June 30, 2019	\$0.00
Assistant Superintendent - Student Services	June 30, 2019	\$0.00
Associate Superintendent - Business Services	June 30, 2019	\$0.00
Director of Special Education & Section 504	June 30, 2019	\$0.00

Applicable step increases for all employees of the El Dorado Union High School District are reflected in the 2017-2018 proposed budget, being reviewed this evening.

	<u>Anticipated Step Increase Amount</u>
Certificated	\$456,594.00
Classified	\$197,313.00
El Dorado Managers' Association	\$101,844.00

The Administration recommends that the Board of Trustees receive this information and approve the contracts.

6. Contract of Employment for Superintendent. (5)

At this regularly scheduled meeting, the contract of employment for the Superintendent must be ratified in an open session of the governing board.

Government Code 53262 (a) All contracts of employment with a superintendent, deputy superintendent, assistant superintendent, associate superintendent, community college president, community college deputy vice president, general manager, city manager, county administrator, or other similar chief administrative officer or chief executive officer of a local agency shall be ratified in an open session of the governing body which shall be reflected in the governing body's minutes. (b) Copies of any contracts of employment, as well as copies of the settlement agreements, shall be available to the public upon request.

Under the existing contract, and having received a satisfactory evaluation, the Superintendent may receive an extension/renewal on his contract of employment and, where applicable, may receive a contractually agreed upon step increase and increase to the health and welfare contribution. The proposed contract includes one additional section referencing the Government Code related to Indemnity.

	<u>Contract Extension/Renewal Through</u>	<u>Contractual Step Increase Amount</u>	<u>Contractual Health and Welfare Increase Amount</u>
Superintendent	June 30, 2020	\$11,583.00	\$586.00

Applicable step increases for all employees of the El Dorado Union High School District are reflected in the 2017-2018 proposed budget being reviewed this evening. (Reference Board Item G.1. for anticipated step increase amounts per employee group.)

The Administration recommends that the Board of Trustees receive this information and approve the contract.

**J. OTHER – ACTION/DISCUSSION ITEMS**

**K. ANNOUNCEMENTS BY BOARD AND CABINET, IF NEEDED**

*Announcements and topics of interest reported by board members/cabinet and time line of items for future board meetings, including legislative updates, work of the County Board of Education, etc. This item appears on each board agenda to allow board members and cabinet the opportunity to discuss topics of concern that are not specifically on the agenda. The following guidelines for these discussions are advised:*

- a. *The amount of time scheduled for this agenda item should not exceed 15 minutes.*
- b. *Concerns related to negotiations, confidential personnel items, and topics involving possible litigation*

*should not be discussed under this agenda item.*

- c. *Concerns brought forth cannot be acted upon formally at this time. The staff may be requested to place topics on an agenda for future board meetings. Research about board interests or concerns will be done only by majority vote of the Board.*

**L. CLOSED SESSION**

**M. OPEN SESSION**

1. Report closed session action. (GC54957.1)

**(8:45) N. ADJOURNMENT**

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*Agenda documents are available for public inspection no less than 72 hours before each Board meeting at the Superintendent's Office located at 4675 Missouri Flat Road, Placerville. Members of the public interested in viewing these documents may set a time with the Superintendent's office by calling (530) 622-5081, ext. 7236 or 7225.*

*Individuals who require special accommodation (American Sign Language Interpreter, accessible seating, documentation in accessible formats, etc.) should contact ADA Coordinator Pam Bartlett at least 2 days before the meeting date.*

**NEXT BOARD MEETING:**

**June 27, 2017**

**EDUHSD Boardroom**